

**IQAC Meeting
Minutes
2021-22**

JMJ College for Women (Autonomous), Tenali

Constitution of IQAC for the Academic Year 2021-22

The institute has constituted IQAC for the Academic Year 2021-22 with the following members as per the guidelines of NAAC

S.No	Members of IQAC	Affiliation	Designation
1	Dr.Sr.Shiny.K.P	JMJ College for Women(A), Tenali	Principal, Chairperson
2	Ms. Ms. K. Mary Nirmala	JMJ College for Women(A), Tenali	Administrative Officer
3	Ms. N. Ignatius Mary	JMJ College for Women(A), Tenali	Sr. Asst., Administrative Officer
4	Ms. P. Hemalatha	JMJ College for Women(A), Tenali	Member
5	Ms C.M. Anitha	JMJ College for Women(A), Tenali	Member
6	Dr.S.Umamaheswari	JMJ College for Women(A), Tenali	Member
7	Dr. K. Nirmala Jyothi	JMJ College for Women(A), Tenali	Member
8	Ms. B. Mary Kumari	JMJ College for Women(A), Tenali	Member
9	Dr. N. Vimala Devi	JMJ College for Women(A), Tenali	Member
10	Dr. G. Jyothi Olivia	JMJ College for Women(A), Tenali	Member
11	Dr.R.Naga Jyothi	JMJ College for Women(A), Tenali	Member
12	Ms. B. Bharathi	JMJ College for Women(A), Tenali	Member
13	Dr. R.Poornima	JMJ College for Women(A), Tenali	Member
14	M. Esther Shoba	JMJ College for Women(A), Tenali	Librarian
15	Dr.Sr. Theresamma. Gade	JMJ College for Women(A), Tenali	Member from Management
16	Sr. P.Aruna Rani	JMJ College for Women(A), Tenali	Member from Management
17	Mr. K. Sambasiva Rao Rtd. Principal	SVRM College Nagaram	Local nominee – External Member
18	Dr. T. Swaruparani, Principal	Principal St.Joseph's College of Education for Women, Guntur	Alumnae
19	Ms. B. Moni Hosanna, III B.Sc. CBZ	JMJ College for Women(A), Tenali	Student Representative
20	Ms. V.S.Aarthi, III B.Sc. MPC.	JMJ College for Women(A), Tenali	Student Representative
21	Dr. S. Siva Rama krishna	Jivaka Pharma, Tenali	Industrialist
22	Ms.M. Aruna	JMJ College for Women(A), Tenali- Senior Teaching Staff	IQAC Co- coordinator

CHAIRPERSON

IQAC

Principal

JMJ. COLLEGE FOR WOMEN (Autonomous)
TENALI - 522 202

JMJ COLLEGE FOR WOMEN (A), TENALI

IQAC Meeting Notice

26-05-2021

Dear Madam,

The IQAC meeting will be held on **1st June, 2021** in the Board Room at 3.30 P.M. All the IQAC members are requested to make it convenient to attend the meeting without fail.

Agenda:

1. Plan of action for the Academic year 2021-22
2. State-level workshop by IQAC
3. Preparation of Academic Calendar
4. Completion of the syllabus by all staff
5. Conduct of Re-mid exams, online II mid, Practical, Sem end examination
6. Organizing a National level workshop
7. Hygiene, Health and Safety Practice-Assessment Audit
8. Timetable preparation
9. Annual Day celebrations
10. Conduct online certificate course examinations and II Sem end exams
11. Any other matter with the permission of the Chairperson

M. Aruna
Ms.M.Aruna

IQAC Coordinator
IQAC Coordinator

J.M.J. College for Women (Autonomous)
TENALI

JMJ COLLEGE FOR WOMEN (AUTONOMOUS) :: TENALI
Minutes of Internal Quality Assurance Cell (IQAC) Meetings
2021- 22


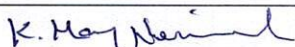
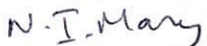
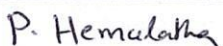
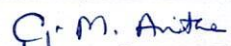
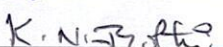
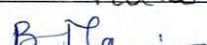
Minutes of the IQAC Meeting held on 1st June, 2021

The IQAC meeting was held on 1st June, 2021 in the Board Room at 3.30 PM to discuss the following agenda;

Agenda:

1. Plan of action for the Academic year 2021-22
2. State-level workshop by IQAC
3. Preparation of Academic Calendar
4. Completion of the syllabus by all staff
5. Conduct of Re-mid exams, online II mid, Practical, Sem end examination
6. Organizing a National level workshop
7. Hygiene, Health and Safety Practice-Assessment Audit
8. Timetable preparation
9. Annual Day celebrations
10. Conduct online certificate course examinations and II Sem end exams
11. Any other matter with the permission of the Chairperson

The following Members were present for the meeting;

S. No	Members of IQAC	Designation	Signature
1	Dr.Sr.Shiny.K.P	Principal, Chairperson	
2	Ms. Ms. K. Mary Nirmala	Administrative Officer	
3	Ms. N. Ignatius Mary	Sr. Asst., Administrative Officer	
4	Ms. P. Hemalatha	Member	
5	Ms C.M. Anitha	Member	
6	Dr.S.Umamaheswari	Member	
7	Dr. K. Nirmala Jyothi	Member	
8	Ms. B. Mary Kumari	Member	

9	Dr. N. Vimala Devi	Member	N. Vimala Devi
10	Dr. G. Jyothi Olivia	Member	G. J. Olive
11	Dr. R. Naga Jyothi	Member	R. Naga Jyothi
12	Ms. B. Bharathi	Member	B. Bharathi
13	Dr. R. Poornima	Member	R. Poornima
14	M. Esther Shoba	Librarian	M. Esther Shoba
15	Dr. Sr. Theresamma. Gade	Member from Management	Dr. Theresamma
16	Sr. P. Aruna Rani	Member from Management	Sr. Aruna
17	Mr. K. Sambasiva Rao Rtd. Principal	Local nominee – External Member	K. Sambasiva Rao
18	Dr. T. Swaruparani, Principal	Alumnae	P. Sampat Rani
19	Ms. B. Moni Hosanna, III B.Sc. CBZ	Student Representative	B. Moni Hosanna
20	Ms. V.S. Aarthi, III B.Sc. MPC.	Student Representative	V. S. Aarthi
21	Dr. S. Siva Rama krishna	Industrialist	Dr. S. Siva Rama krishna
22	Ms. M. Aruna	IQAC Co-coordinator	M. Aruna

The chairperson welcomed the members to the meeting and asked the IQAC members to study the suggestions given by various bodies and to prepare an institutional plan for the Academic year 21-22. The IQAC Coordinator asked the members to collect the departmental action plan through IQAC mail. It was decided to organize State level online workshop by Internal Quality Assurance Cell (IQAC) on 2nd June 2021 from 11.30 Am to 1.30 Pm on self-care techniques training during the pandemic to prevent the death rate. Dr. D. Sarda, Director of Satya Sai Trust, Tenali was the resource person.

- It was decided to prepare the Academic calendar by IQAC members by the end of July.
- The chairperson instructed the members to complete the syllabus of all subjects by 12th July, 2021. Members discussed and decided to conduct Re-mid examinations for II and III year from 28th to 30th, June 2021, II Mid online examinations from 1st to 3rd July, 2021, Public practical exams from 6th to 11th July, 2021 and Semester End theory exams for II and III year from 19th to 26th July, 2021 onwards as scheduled in the calendar.
- The members discussed and decided to organize One day National workshop on Applied Digital skills for learning - learn with Google work space by Department of Computer Science on 12th July, 2021 from 10.30 to 1.00 pm.
- Chairperson suggested conducting hygiene, Health and safety practices - Assessment-Audit by HYM International certifications on 28.07.2021. Mr. Alapati Sivaiah was the Auditor.
- The chairperson instructed the members along with the Head of the departments to prepare time table for I, III & V Semesters. The members have decided to celebrate college Annual day on 14th July 2021. It was decided to conduct online certificate course examinations from 5th to 15th July, 2021 and II Sem End Exams for I year from 1st to 25th October, 2021.

The meeting came to an end at 4.30 P. M.

M. Aruna

Ms.M.Aruna

IQAC Coordinator

IQAC Coordinator

J.M.J. College for Women (Autonomous)

TENALI

S. Shiny K. P.

Dr. Sr. Shiny K. P

Chairperson

Principal

J.M.J. COLLEGE FOR WOMEN (Autonomous)

TENALI - 522 202

Action Taken Report

The following Actions were taken in the IQAC meeting held on 1st June 2021.

S.No	Decision	Action taken
1.	Preparing the action plan for the academic year 2021-22 by IQAC members	IQAC chalked out the plan of Action for the year 2021-22
2	State Level Workshop by IQAC	Internal Quality Assurance Cell (IQAC) organized State level online workshop on self-care techniques training during the pandemic to prevent the death rate on 2 nd June 2021 from 11.30 AM to 1.30 PM. Dr. D. Sarda, Director of Satya Sai Trust, Tenali was the resource person.
3	Finalizing the Academic Calendar by the end of July	Academic Calendar was prepared by IQAC and it was distributed to the staff & students
4	Completion of Syllabus by all staff	All teaching staff completed the syllabus by 12 th July, 2021.
5	Conducting Re-mid examinations, online II mid, Practical, Sem end examinations from 28 th June to 11 th July, 2021	Conducted Re-mid exams for II and III year from 28 th to 30 th June 2021 and II Mid online examinations from 1 st to 3 rd July, 2021, Conducted Public practical exams from 6 th to 11 th July, 2021 and Semester end theory exams for II and III year from 19 th to 26 th July, 2021
6	Organizing National workshop	Under the guidance of IQAC, Department of Computer Science organized One-day National workshop on Applied Digital skills for learning - learn with Google work space on 12 th July, 2021 from 10.30 to 1.00 pm
7	Hygiene, Health and Safety practice-Assessment Audit	IQAC conducted Hygiene, Health and Safety Practices - Assessment-Audit through HYM International certifications on 28-07-2021. Mr. Alapati Sivaiah was the Auditor.
8	Preparing Time Tables for I, III& V Semesters	Time Tables were prepared and finalized for I, III& V Semesters.
9	Annual Day Celebration	College Annual Day was celebrated on 14 th July 2021.
10	Conducting online certificate course examinations and II Sem end exams	Conducted online certificate course examinations from 5 th to 15 th July, 2021 and II Sem End Exams for I year from 1 st to 25 th October, 2021.

M. Aruna
Ms.M.Aruna

IQAC Coordinator
IQAC Coordinator
J.M.J. College for Women (Autonomous)
TENALI

S. Shiny K. P
Dr. Sr. Shiny K. P

Chairperson
Principal
J.M.J. COLLEGE FOR WOMEN (Autonomous)
TENALI - 522 202

JMJ COLLEGE FOR WOMEN (A), TENALI

IQAC Meeting Notice

02-08-2021

The IQAC meeting will be held on **5th August, 2021** in the Board Room at 3.00 P.M. The IQAC members are requested to make it convenient to attend the meeting without fail.

Agenda:

1. National webinar by department of English
2. Preparation for AQAR 2020-21
3. BOS meetings
4. Campaign program
5. Training on OTLP
6. Online Academic Council and Governing Board meetings
7. Commencement of I Semester
8. II Sem End Exams and Online mid exams for V Semester
9. Declaring Result
10. Any other matter with the permission of the Chairperson

M. Aruna

Ms.M.Aruna
IQAC Coordinator

IQAC Coordinator
J.M.J. College for Women (Autonomous)
TENALI

JMJ COLLEGE FOR WOMEN (AUTONOMOUS):: TENALI
Minutes of Internal Quality Assurance Cell (IQAC) Meetings
2021 - 22


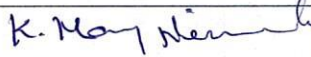

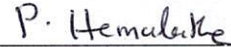
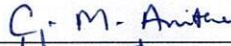

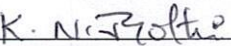
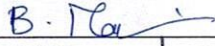

Minutes of the IQAC Meeting held on 5th August, 2021

The IQAC meeting was held on **5th August, 2021** in the Board Room at 3.00 P.M to discuss the following agenda;

Agenda:

1. National webinar by department of English
2. Preparation for AQAR 2020-21
3. BOS meetings
4. Campaign program
5. Training on OTLP
6. Online Academic Council and Governing Board meetings
7. Commencement of I Semester
8. II Sem End Exams and Online mid exams for V Semester
9. Declaring Result
10. Any other matter with the permission of the Chairperson

The following Members were present for the meeting;

S. No	Members of IQAC	Designation	Signature
1	Dr. Sr. Shiny K. P	Principal, Chairperson	
2	Ms. Ms. K. Mary Nirmala	Administrative Officer	
3	Ms. N. Ignatius Mary	Sr. Asst., Administrative Officer	
4	Ms. P. Hemalatha	Member	
5	Ms C.M. Anitha	Member	
6	Dr. S. Umamaheswari	Member	
7	Dr. K. Nirmala Jyothi	Member	
8	Ms. B. Mary Kumari	Member	
9	Dr. N. Vimala Devi	Member	

10	Dr. G. Jyothi Olivia	Member	G. J. Olivia
11	Dr. R. Naga Jyothi	Member	R. Naga Jyothi
12	Ms. B. Bharathi	Member	B. Bharathi
13	Dr. R. Poornima	Member	R. Poornima
14	M. Esther Shoba	Librarian	M. Esther Shoba
15	Dr. Sr. Theresamma. Gade	Member from Management	Dr. Sr. Theresamma
16	Sr. P. Aruna Rani	Member from Management	Sr. Aruna
17	Mr. K. Sambasiva Rao Rtd. Principal	Local nominee – External Member	K. Sambasiva Rao
18	Dr. T. Swaruparani, Principal	Alumnae	T. Swaruparani
19	Ms. B. Moni Hosanna, III B.Sc. CBZ	Student Representative	B. Moni Hosanna
20	Ms. V. S. Aarthi, III B.Sc. MPC.	Student Representative	V. S. Aarthi
21	Dr. S. Siva Rama krishna	Industrialist	S. Siva Rama krishna
22	Ms. M. Aruna	IQAC Co-coordinator	M. Aruna

The chairperson welcomed the members to the meeting. The members reviewed the previous IQAC meeting.

- It was decided to organize national webinar on soft skills for strengthening tomorrow's ambition on 9.9.21 by the department of English.
- The chairperson instructed the members to prepare AQAR report for the academic year 2020-21.
- It was decided to conduct Board of studies meetings from 21st to 28th August, 2021 for all Departments.
- Principal asked to conduct Campaign programmes in and around Tenali town from 1st to 7th September 2021. She also informed that the OTLP training programme would be conducted for the staff for two days.

- It was decided to conduct an online Academic Council meeting on 13.9.2021 and Autonomous Governing Board meeting on 17.09.2021. The chairperson informed the members to commence the I Semester classes from 1st October, 21 onwards.
- The members discussed organizing II SEM End Exams from 1st to 23rd October, 21 and online mid-exams for V Semester from 7th to 9th September, 21. The members decided to declare the results of IV & VI Semesters by the end of September, 2021.

The meeting came to an end at 4.20 P.M

M. Aruna
Ms.M.Aruna

IQAC Coordinator
IQAC Coordinator
J.M.J. College for Women (Autonomous)
TENALI


Dr. Sr. Shiny K. P

Chairperson

Principal
J.M.J. COLLEGE FOR WOMEN (Autonomous)
TENALI - 522 202

Action Taken Report

The following Actions were taken in the IQAC meeting held on 5th August 2021.

S.No	Decision	Action taken
1	National webinar by the department of English	Under the guidance of IQAC, Department of English organized National Webinar on soft skills for strengthening tomorrow's ambition on 09.09.2021.
2	Preparation for AQAR 2021-22	Data was collected from every department and Committee, and prepared AQAR report.
3	BOS meetings	Board of Studies meetings were conducted from 21 st to 28 th August, 2021 by all Departments
4	Campaign programs	Conducted Campaign programmes in and around Tenali town from 1 st to 7 th September 2021.
5	Training on OTLP	OTLP training program was conducted by Mr. Murali, Computer operator for the staff for two days.
6	Online Academic Council and Governing Board meetings	Academic Council Meeting was conducted on 13.9.2021 and Autonomous Governing Board Meeting was held on 17.09.2021.
7	Commencement of I Semester	I Semester classes were started from 1 st October, 2021
8	II Sem End Exams and Online mid exams for V Semester	Organized II Sem End Exams from 1 st to 23 rd October, 2021 and online mid exams for V Semester from 7 th to 9 th September, 2021.
9	Declaring Result	The Chairperson along with Academic Committee declared the result of IV & VI Semesters of II- & III-Degree Classes.

M. Aruna

Ms.M.Aruna

IQAC Coordinator
IQAC Coordinator

J.M.J. College for Women (Autonomous)
TENALI

Dr. Sr. Shiny K. P

Chairperson

Principal
J.M.J. COLLEGE FOR WOMEN (Autonomous)
TENALI - 522 202

JMJ COLLEGE FOR WOMEN (A), TENALI

IQAC Meeting Notice

01-10-2021

This is to inform all the members that the IQAC meeting will be held on **6th October, 2021** in the IQAC Room at 2.30 P.M. The IQAC members are requested to make it convenient to attend the meeting without fail.

Agenda:

1. Organizing Webinars & FDP on quality enhancement.
2. Research Paper publications
3. Research Projects.
4. Orientation Programme on NAAC criteria & AQAR
5. Faculty Projects
6. Taking feedback on the Curriculum
7. Review of Departmental and Committee activities.
8. Any other matter with the permission of the Chairperson

M. Aruna

Ms.M.Aruna

IQAC Coordinator

IQAC Coordinator

J.M.J. College for Women (Autonomous)

TENALI

JMJ COLLEGE FOR WOMEN (AUTONOMOUS):: TENALI
Minutes of Internal Quality Assurance Cell (IQAC) Meetings

2021 - 22


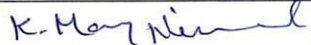
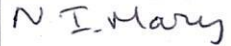
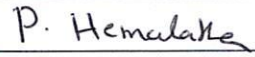
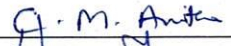
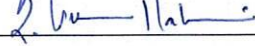
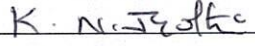
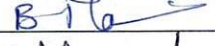
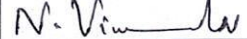
Minutes of the IQAC Meeting held on 6th October, 2021

The IQAC meeting was held on 6th October, 2021 in the IQAC Room at 2.30 pm to discuss the following agenda;

Agenda:

1. Organizing Webinars & FDP on quality enhancement.
2. Research Paper publications
3. Research Projects.
4. Orientation Programme on NAAC criteria & AQAR
5. Faculty Projects
6. Taking feedback on the Curriculum
7. Review of Departmental and Committee activities.
8. Any other matter with the permission of the Chairperson

The following Members were present for the meeting;

S. No	Members of IQAC	Designation	Signature
1	Dr. Sr. Shiny K. P	Principal, Chairperson	
2	Ms. Ms. K. Mary Nirmala	Administrative Officer	
3	Ms. N. Ignatius Mary	Sr. Asst., Administrative Officer	
4	Ms. P. Hemalatha	Member	
5	Ms. C.M. Anitha	Member	
6	Dr. S. Umamaheswari	Member	
7	Dr. K. Nirmala Jyothi	Member	
8	Ms. B. Mary Kumari	Member	
9	Dr. N. Vimala Devi	Member	

10	Dr. G. Jyothi Olivia	Member	G. J. Olivia.
11	Dr. R. Naga Jyothi	Member	R. Naga Jyothi
12	Ms. B. Bharathi	Member	B. Bharathi
13	Dr. R. Poornima	Member	R. Poornima
14	M. Esther Shoba	Librarian	M. Esther Shoba
15	Dr. Sr. Theresamma. Gade	Member from Management	Dr. Sr. Theresamma
16	Sr. P. Aruna Rani	Member from Management	Sr. P. Aruna Rani
17	Mr. K. Sambasiva Rao Rtd. Principal	Local nominee – External Member	K. Sambasiva Rao
18	Dr. T. Swaruparani, Principal	Alumnae	T. Swaruparani
19	Ms. B. Moni Hosanna, III B.Sc. CBZ	Student Representative	B. Moni Hosanna
20	Ms. V. S. Aarthi, III B.Sc. MPC.	Student Representative	V. S. Aarthi
21	Dr. S. Siva Rama krishna	Industrialist	Dr. S. Siva Rama krishna
22	Ms. M. Aruna	IQAC Co-coordinator	M. Aruna

The Chairperson welcomed the members to the meeting.

- IQAC Coordinator presented the minutes of the previous IQAC meeting.
- It was decided to organize National Level Webinars on quality enhancement and Faculty development programs by the following departments under the guidance of the Internal Quality Assurance Cell (IQAC). It was decided that the Department of Commerce on 9th October 2021, Department of Botany on 27th November, 2021 and Women Empowerment Cell on 7th to 9th October 2021 would conduct the seminars.
- Chairperson instructed the IQAC members to encourage the staff to publish quality research papers in Web of Science or Scopus and also suggested that all science departments apply for Research Projects.

- IQAC Coordinator informed that the Sanctifying Committee will visit on 25th October, 2021.
- It was decided to organize an orientation programme on NAAC criteria & AQAR on 6.11.2021 by Dr.Srinivasa Rao. Naraganti, Founder, Qspire, Accreducare Services, Hyderabad.
- Coordinator instructed the members to do the faculty projects and to take feedback from degree students on the curriculum from 25.11.2021 to 30.11.2021. She also suggested reviewing the Departmental and Committee activities and providing suggestions to improve.

The meeting came to an end at 3.30 P.M

M. Aruna
Ms.M.Aruna

IQAC Coordinator
IQAC Coordinator
J.M.J. College for Women (Autonomous)
TENALI

S. Shiny K. P
Dr. Sr. Shiny K. P
Chairperson

Principal
J.M.J. COLLEGE FOR WOMEN (Autonomous)
TENALI - 522 202

Action Taken Report

The following Actions were taken based on the outcome of the IQAC meeting held on 6th October 2021.

S.No	Decision	Action taken
1	Organizing Webinars & FDP on quality enhancement.	Under the guidance of the Internal Quality Assurance Cell (IQAC), the following departments organized Webinars & FDP on quality enhancement. They are namely <ul style="list-style-type: none">• Department of Commerce on 9th October 2021• Department of Botany on 27th November, 2021• Women Empowerment Cell on 7th to 9th October 2021.
2	Research Paper publications	A few of our Faculty published research articles in reputed journals.
3	Research Projects.	A few departments applied for Research Projects.
4	Orientation Programme on NAAC criteria & AQAR	Organized orientation programme on NAAC criteria & AQAR on 6.11.2021 by Dr. Srinivasa Rao, Hyderabad.
5	Faculty Projects	Some of our faculty finished their projects
6	Taking feedback on Curriculum	IQAC took feedback from degree students on curriculum from 25.11.2021 to 30.11.2021.
7	Review of Departmental and Committee activities	IQAC members Reviewed the Departmental and Committee activities and suggestions are given for further improvement.

M. Aruna

Ms.M.Aruna

IQAC Coordinator

IQAC Coordinator

**J.M.J. College for Women (Autonomous)
TENALI**

S. Shiny K. P

Chairperson

Principal

**J.M.J. COLLEGE FOR WOMEN (Autonomous)
TENALI - 522 202**

JMJ COLLEGE FOR WOMEN (A), TENALI

IQAC Meeting Notice

30-11-2021

This is to inform all the members that the IQAC meeting will be held on **2nd December, 2021** in the Board Room at 3.30 P.M. The IQAC members are requested to make it convenient to attend the meeting without fail.

Agenda:

1. Governing Body meeting
2. Start-up programs
3. Community Service Projects (Internships)
4. Preparation for NIRF Ranking
5. Blood group identification program
6. Organizing National Seminars
7. Financial Literacy Training program
8. Any other matter with the permission of the Chairperson

M. Aruna

Ms.M.Aruna
IQAC Coordinator

IQAC Coordinator
J.M.J. College for Women (Autonomous)
TENALI

JMJ COLLEGE FOR WOMEN (AUTONOMOUS):: TENALI
Minutes of Internal Quality Assurance Cell (IQAC) Meetings
2021 - 22


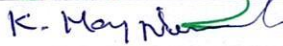
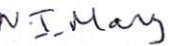
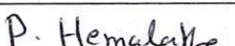
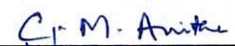


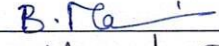
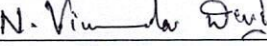

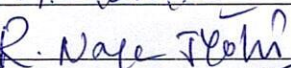
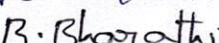
Minutes of the IQAC Meeting held on 2nd December, 2021

The IQAC meeting was held on 2nd December, 2021 in the Board Room at 3 pm to discuss the following agenda;

Agenda:

1. Governing Body meeting
2. Start-up programs
3. Community Service Projects (Internships)
4. Preparation for NIRF Ranking
5. Blood group identification program
6. Organizing National Seminars
7. Financial Literacy Training program
8. Any other matter with the permission of the Chairperson

The following Members were present for the meeting;

S.No	Members of IQAC	Designation	Signature
1	Dr. Sr. Shiny K. P	Principal, Chairperson	
2	Ms. Ms. K. Mary Nirmala	Administrative Officer	
3	Ms. N. Ignatius Mary	Sr. Asst., Administrative Officer	
4	Ms. P. Hemalatha	Member	
5	Ms C.M. Anitha	Member	
6	Dr.S.Umamaheswari	Member	
7	Dr. K. Nirmala Jyothi	Member	
8	Ms. B. Mary Kumari	Member	
9	Dr. N. Vimala Devi	Member	
10	Dr. G. Jyothi Olivia	Member	
11	Dr.R.Naga Jyothi	Member	
12	Ms. B. Bharathi	Member	

13	Dr. R.Poornima	Member	R. Poornima
14	M. Esther Shoba	Librarian	M. Esther Shoba
15	Dr.Sr. Theresamma. Gade	Member from Management	Dr. Theresamma
16	Sr. P.Aruna Rani	Member from Management	Sr. Aruna
17	Mr. K. Sambasiva Rao Rtd. Principal	Local nominee – External Member	K. Sambasiva Rao
18	Dr. T. Swaruparani, Principal	Alumnae	T. Swaruparani
19	Ms. B. Moni Hosanna, III B.Sc. CBZ	Student Representative	B. Moni Hosanna
20	Ms. V.S.Aarthi, III B.Sc. MPC.	Student Representative	V.S. Arthi
21	Dr. S. Siva Rama krishna	Industrialist	S. Siva Rama Krishna
22	Ms.M. Aruna	IQAC Co-coordinator	M. Aruna

The Chairperson welcomed the members to the meeting.

- IQAC Co-ordinator presented the minutes of the previous IQAC meeting.
- The Chairperson informed that the Governing Body meeting would be conducted on 10.12.2021 at 11.30 AM.
- The principal suggested that as per APSCHE all science departments should participate in Start-up programme competitions.
- Committee members discussed and finalized the schedule and steps to be followed for the Community Service Projects i.e first Internship.
- The IQAC Co-ordinator informed the members regarding the five parameters of NIRF ranking and divided the work among the members so as to collect the data and upload it for NIRF ranking.
- IQAC decided to conduct one day blood group identification programme by NSS and NCC.

- The members discussed and decided to organize two day National Workshop on IPR by Department of Commerce, Five day International Webinar (FDP) by IQAC, Department of Mathematics and Department of Zoology, Three day International by Department of Chemistry, Two day International Webinar by Department of Political Science and one day National Webinar by Department of Physics and also prepared the scheduled for the Financial Literacy training programme for third degree students from 3.2.2022 to 9.2.2022 by Mr.Vijaya Kumar Chilukuri, Psychologist, Corporate L&D Professional, Vijayawada.

The meeting came to an end by 4.30 PM.

M. Aruna

Ms.M.Aruna

IQAC Coordinator

IQAC Coordinator

J.M.J. College for Women (Autonomous)

TENALI

Dr. Sr. Shiny K. P

Dr. Sr. Shiny K. P

Chairperson

Principal

J.M.J. COLLEGE FOR WOMEN (Autonomous)

TENALI - 522 202

Action Taken Report

The following Actions were taken on the points discussed during the IQAC meeting held on 2nd December 2020.

S.No	Decision	Action taken
1	Governing Body meeting	Governing Body meeting was conducted on 10 th December 2021 at 11.30 AM.
2	Start-up programs	As per APSCHE all science departments participated in Start-up programme competitions.
3	Community Service Projects (Internships)	Under the guidance of faculty all I degree students completed their Community Service Projects i.e. first Internship.
4	Preparation for NIRF Ranking	The staff members collected data according to the parameters for NIRF Ranking and uploaded.
5	Blood group identification programme	Conducted one day blood group identification programme by NSS and NCC.
6	Organizing National Seminars	Under the guidance of IQAC five International and National Webinars & Faculty Development Programmes were organized by various departments to enhance the quality of teaching and learning. <ul style="list-style-type: none"> • Two-day National Workshop on IPR by Department of Commerce • Five-day International Webinar (FDP) by IQAC, Department of Mathematics and Department of Zoology, • Three-day International Webinar by Department of Chemistry, • Two-day International Webinar by Department of Political Science and • One-day National Webinar by Department of Physics.
7	Financial Literacy Training programme	Conducted Financial Literacy training programme for third degree students from 3.2.2022 to 9.2.2022 by Mr.Vijaya KumarChilukuri, Psychologist, Corporate L&D Professional, Vijayawada.

M. Aruna
Ms.M.Aruna

IQAC Coordinator

IQAC Coordinator

J.M.J. College for Women (Autonomous)
TENALI

S. Shiny K. P.
Dr. Sr. Shiny K. P

Chairperson

Principal

J.M.J. COLLEGE FOR WOMEN (Autonomous)
TENALI - 522 202

JMJ COLLEGE FOR WOMEN (A), TENALI

IQAC Meeting Notice

01-02-2022

This is to inform all the members that the IQAC meeting will be held on **4th February, 2022** in the Board Room at 3.30 P.M. The IQAC members are requested to make it convenient to attend the meeting without fail.

Agenda:

1. BoS, Academic council, Governing board meeting
2. Apply for Seminars to APSCHE for Financial support
3. Student Satisfaction Survey
4. Skill hub Programmes
5. Annual Day celebration
6. Conducting two offline MID Examinations
7. Video lessons
8. Faculty Forum Lectures for the year 2022-23
9. Paper publications
10. Preparation of Academic Calendar
11. Any other matter with the permission of the Chairperson.

M. Aruna

Ms.M.Aruna
IQAC Coordinator

IQAC Coordinator

**J.M.J. College for Women (Autonomous)
TENALI**

JMJ COLLEGE FOR WOMEN (AUTONOMOUS):: TENALI
Minutes of Internal Quality Assurance Cell (IQAC) Meetings
2021 - 22


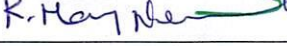

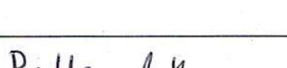
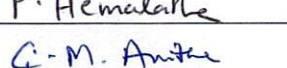
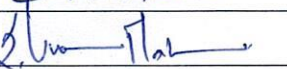
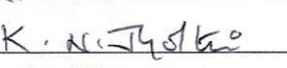


Minutes of the IQAC Meeting held on 4th February, 2022

The IQAC meeting was held on 4th February, 2022 in the Board Room at 3.30 pm to discuss the following agenda;

Agenda:

1. BoS, Academic council, Governing board meeting
2. Apply for Seminars to APSCHE for Financial Assistance
3. Student Satisfaction Survey
4. Skill hub Programmes
5. Annual Day celebration
6. Conducting two offline MID Examinations
7. Video lessons
8. Faculty Forum Lectures for the year 2022-23
9. Paper publications
10. Preparation of Academic Calendar
11. Any other matter with the permission of the Chairperson.

The following Members were present for the meeting;

S.No	Members of IQAC	Designation	Signature
1	Dr.Sr.Shiny.K.P	Principal, Chairperson	
2	Ms. Ms. K. Mary Nirmala	Administrative Officer	
3	Ms. N. Ignatius Mary	Sr. Asst., Administrative Officer	
4	Ms. P. Hemalatha	Member	
5	Ms C.M. Anitha	Member	
6	Dr.S.Umamaheswari	Member	
7	Dr. K. Nirmala Jyothi	Member	
8	Ms. B. Mary Kumari	Member	
9	Dr. N. Vimala Devi	Member	

10	Dr. G. Jyothi Olivia	Member	G.J. Olivia
11	Dr.R.Naga Jyothi	Member	R. Naga Jyothi
12	Ms. B. Bharathi	Member	B. Bharathi
13	Dr. R.Poornima	Member	R. Poornima
14	M. Esther Shoba	Librarian	M. Esther Shoba
15	Dr.Sr. Theresamma. Gade	Member from Management	Dr. Sr. Theresamma
16	Sr. P.Aruna Rani	Member from Management	Sr. P. Aruna
17	Mr. K. Sambasiva Rao Rtd. Principal	Local nominee – External Member	K. Sambasiva Rao
18	Dr. T. Swaruparani, Principal	Alumnae	T. Swaruparani
19	Ms. B. Moni Hosanna, III B.Sc. CBZ	Student Representative	B. Moni Hosanna
20	Ms. V.S.Aarthi, III B.Sc. MPC.	Student Representative	V. S. Arthi
21	Dr. S. Siva Rama krishna	Industrialist	S. Siva Rama Krishna
22	Ms.M. Aruna	IQAC Co-coordinator	M. Aruna

The chairperson welcomed the members for the meeting.

- IQAC coordinator presented the minutes of the previous IQAC meeting.
- It was decided to conduct Board of Studies meetings from 1st to 8th March, 2022 by all departments.
- Academic Council meeting was held on 12th April, 2022 and Autonomous Governing Board meeting was held on 19.4.2022.
- Chairperson suggested that all departments should apply to APSCHE for financial assistance for conducting Seminars for the next year 22-23.
- The IQAC coordinator asked the members to instruct all the staff to conduct online Student Satisfaction Survey (SSS) by 28th February 2022.
- IQAC discussed and decided to start Skill hub programmes for dropouts.
- The members have decided to celebrate College Annual Day on 29th March, 2022.

- Members unanimously decided to conduct 2 offline MID Examinations in each Semester, instead of Assignment we have to conduct online class test in all Semesters and allot 5 marks.
- Chairperson instructed the members that all the Staff should prepare video lessons for 15 minutes and upload them in our College website.
- It was advised to organize Faculty Forum lectures by the departments as per the Calendar.
- Chairperson instructed the IQAC members to encourage the Staff to publish quality research papers in Web of Science or Scopus.
- The IQAC members were asked to prepare academic calendar by the end of April.

The meeting came to an end by 4.30 PM.

M. Aruna

Ms.M.Aruna

IQAC Coordinator

IQAC Coordinator

J.M.J. College for Women (Autonomous)

TENALI

S. Shiny K. P

Dr. Sr. Shiny K. P

Chairperson

Principal

J.M.J. COLLEGE FOR WOMEN (Autonomous)

TENALI

Action Taken Report

The following Actions were taken based on the actionable points discussed in the IQAC meeting on 3rd February 2021.

S.No	Decision	Action taken
1	BoS, Academic council, Governing board meeting	Under the guidance of IQAC, all departments conducted their respective Boards of Studies meetings on various dates. Academic Council meeting was held on 12 th April, 2022 and Autonomous Governing Board meeting was held on 19 th April, 2022.
2	Apply for Seminars to APSCHE for Financial Assistance	All departments applied to APSCHE for financial assistance for conducting Seminars for the next year 22-23.
3	Student Satisfaction Survey	Faculty members have made the students to complete Student Satisfaction Survey (SSS) i.e feedback was taken from all the students on 28 th February 2022.
4	Skill hub Programmes	Skill hub programmes started for dropouts
5	Annual Day celebration	College Annual Day was celebrated on 29 th March, 2022
6	Conducting two offline MID Examinations	Conducted 2 offline MID Examinations in each Semester and also conducted online class test in all Semesters instead of Assignment and allotted 5 marks.
7	Video lessons	All the Aided and unaided Lecturers prepared video lessons (LMS) and uploaded in the College Website.
8	Faculty Forum Lectures for the year 2022-23	Organized Faculty Forum lectures by the departments as per the Calendar.
9	Paper publications	A few of our Faculty published research articles in reputed journals.
10	Preparation of Academic Calendar	Academic Calendar was prepared by IQAC and it was distributed to the staff & students.

M. Aruna

Ms.M.Aruna

IQAC Coordinator

IQAC Coordinator

J.M.J. College for Women (Autonomous)

TENALI

S. Shiny K. P

Dr. Sr. Shiny K. P

Chairperson

Principal

J.M.J. COLLEGE FOR WOMEN (Autonomous)

TENALI - 522 202